

# WELCOME TO MILLBURN ELEMENTARY



# ADMINISTRATION

- **Dr. Jason Lind- Superintendent**
- **Dr. Stephen Johns- Business Manager**
- **Ms. Elizabeth Keefe- Director of Student Services**
- **Ms. Joanne Rathunde- Director of Technology**
- **Mr. Jake Jorgenson- Middle School Principal**

# INFORMATION ABOUT THE SCHOOL

- **Principal- Mr. Ben Walshire**
- **Assistant Principal- Mr. Adam Rowlands**
- **65 Certified Staff (Teachers and Specialists)**
- **23 Paraprofessionals**
- **8:00-2:30**
- **Early Release**
  - **1<sup>st</sup> Wednesday of each month**
  - **1:00 Dismissal**

# SCHEDULE

- **Math**
- **Reading**
- **English/Language Arts**
- **Content (Science/Social Studies)**
- **Specials**
  - **Everyday for 45 min**
  - **5 Day rotation (Tech, PE, Art, Music, PE)**
- **Lunch/Recess**
  - **30 min each= 60 min total**
  - **K-2 Lunch/Recess**
  - **3-5 Recess/Lunch**

# STANDARDIZED ASSESSMENTS

- **\*KIDS- Kindergarten (Fall)**
- **AIMSweb- Kindergarten (Fall, Winter, Spring)**
- **STAR- 1<sup>st</sup>-5<sup>th</sup> (Fall, Winter, Spring)**
- **MAP- 2<sup>nd</sup>-5<sup>th</sup> (Fall and Spring)**
- **\*PARCC- 3<sup>rd</sup>-5<sup>th</sup> (Spring)**

**\* Denotes State Mandated**

# ARRIVAL

- First Bell at 7:50, expected to be in the classroom by 8:00.
- Bus riders will be released at 7:50 to enter school on the north side.
- Drop Off students will enter on south end (Main Doors)

\*Students entering school after 8:00 will be considered tardy

\* Call absences to school by 9:00 to the main office

# DISMISSAL

- **Bus Riders on north end**
- **Millburn Before and After School (MBAC) will go into cafeteria**
  - **Parents park in the back to pick up their child from MBAC**
- **Pick-ups**
  - **Form lines by last name outside main office**
  - **Parents sign out their child with staff member**

# FIRST DAY

- We will have plenty of staff to help students on the first day. Use Supply Drop Off Night to show students where their classroom is so they know where to go on the first day.
- Teachers are aware of their student's bus route and will double check they know their bus at dismissal
- KDG
  - Bus Riders will be released last and will meet their teacher outside to be escorted in
  - Drop Offs will gather by the office and be escorted outside to join their classes
  - This will occur for the first several weeks of the school year

# LUNCH

- **Hot Lunch**
  - Entrée options each day
  - Offer v Serve
  - Fruit/Vegetable bar for students to scoop themselves
  - Peanut Aware
  - Lunch Tickets kept in classrooms
  - Looking at going to digital and using codes and/or laminated cards with bar codes
- **Cold Lunch**
  - Will be seated at the end of tables due to allergies
  - No Restrictions on food (yet we encourage healthy options)

# MEDIA CENTER

- **Weekly Check out**
- **Challenges:**
  - **Bluestem books (3<sup>rd</sup>- 5<sup>th</sup>)**
  - **Monarch books (K-2)**

# IPAD 1:1

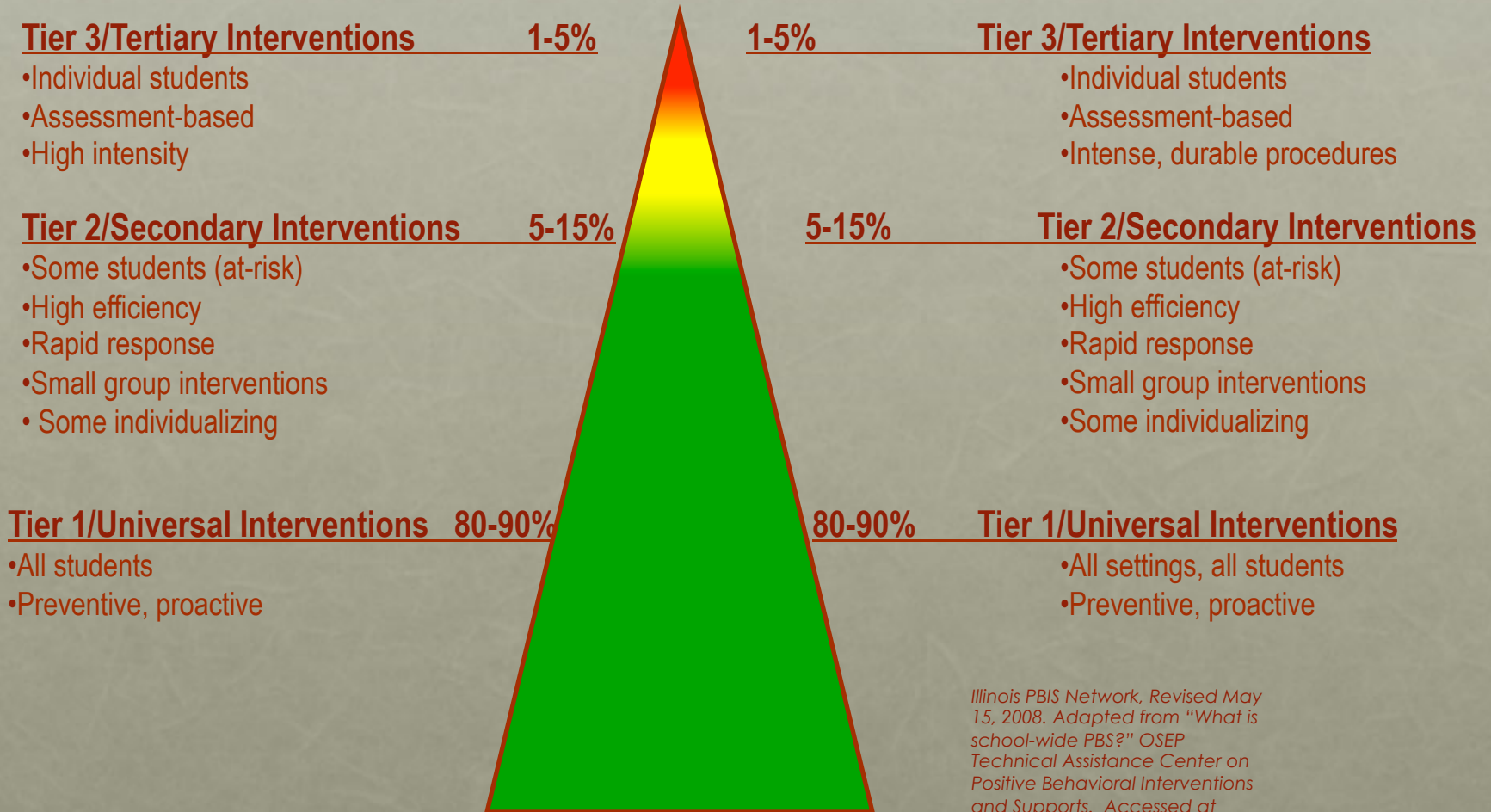
- Learning tool
- Handbook
- K-2
  - Devices stay at school
  - SeeSaw
- 3-5
  - May have Take Home Rights (Must have protection Plan )
  - Schoology

**\*More information will be shared by your child's teacher**

# School-Wide Systems for Student Success: A Response to Intervention (RtI) Model

## Academic Systems

## Behavioral Systems



Illinois PBIS Network, Revised May 15, 2008. Adapted from "What is school-wide PBS?" OSEP Technical Assistance Center on Positive Behavioral Interventions and Supports. Accessed at <http://pbis.org/schoolwide.htm>

# Layering of Support

More individualization as student needs increase/intensify



**Tier 1**



**Tier 2**



**Tier 3**

# POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS (PBIS)

**Do Your PART**

**Prepare**

**And**

**Respectful**

**Together**

**Recognizing students for displaying expectations**

- Tickets used for raffles
- Student of the Month
- Student of the Week
- Bus Star

# POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

- **Documenting/ Tracking Behavior**
  - **Minors**
    - Teacher- handled behavior
    - Reflection sheet for teacher and student to complete together
    - Parent signature required
  - **Majors**
    - Principal-handled behavior
      - 3 Minors within 30 days = a major
    - Meet with child and contact with parent
    - Consequence given

# CLUBS/ SPORTS

- **Choir (4<sup>th</sup>/5<sup>th</sup>)**
- **Band (4<sup>th</sup>/5<sup>th</sup>)**
- **Art (1-3) (4-5)**
- **Math Club (2-5)**
- **Writing Club (4/5)**
- **Student Counsel (4<sup>th</sup>/5<sup>th</sup>)**
- **Ecology Club (4<sup>th</sup>/5<sup>th</sup>)**
- **Homework Hut (3<sup>rd</sup>-5<sup>th</sup>)**
- **Cross Country (5<sup>th</sup>)**
- **Wrestling (5<sup>th</sup>)**

# OUTSIDE CLUBS

- **Young Rembrandts**
- **Chess Club**
- **Fun Fluency- Spanish**
- **Possible others if approached**

# MUSTANG MINUTE

- **Weekly newsletter sent via email**
- **General info**
- **Important dates**
- **PTO news**
- **Virtual Backpack**

# ADDITIONAL COMMUNICATION

- **School Website (New and Improved)**
- **Twitter: @Millburn Mustang**
- **Teacher website**
  - **Schoology**
  - **Seesaw**
- **Teacher newsletters**
- **Email**
- **Phone calls (try to avoid school day calls into the classroom)**

# SAFETY

- **Procedures for:**
  - Evacuation
  - Severe weather
  - Intruder
- **Cameras**
  - 6 inside
  - 3 outside
  - 2 buses
- **Visitor Check**
  - Photo ID required during the school day
  - Screened through online database

# IMPORTANT DATES

- **August 22- KDG Parent Night**  
6:00-7:30PM
- **August 23- Supply Drop Off**  
4-6PM
- **August 24- First Day of School**
- **Sept 12 – 1<sup>st</sup>-5<sup>th</sup> Parent Night**  
1<sup>st</sup>-3<sup>rd</sup> – 5:00-6:15  
4<sup>th</sup>/5<sup>th</sup> – 6:30-7:45
- **Nov. 20 and 21- Parent Teacher Conferences**
  - 12-8PM
- **Refer to district calendar for breaks and holidays.**

# THINGS TO KEEP IN MIND

- **Traffic**
- **Attendance**
  - **Tardy:** Entering the building after 8:00
  - **Absence**
    - **Call main office before 9:00**
    - **Limit vacations the best you can**
    - **May be asked for doctor's notes for absences to be excused if pattern is seen**
    - **Absences can add up:**
      - **5 days = 1 week of school**
      - **15 days = 3 weeks of school (required to notify Lake County ROE)**